

Chair of Renewable World – Job Description

Key responsibilities:

- Leadership of the board, ensuring its effectiveness on all aspects of its role and setting its agenda;
- Ensuring that executive senior management provides accurate, timely and clear information to trustees;
- Ensuring that the executive senior management maintains an effective risk management process and that the process and its outputs are regularly reviewed by the trustees;
- Arranging the regular evaluation of the performance of the board, its committees and individual directors;
- Facilitating the effective contribution of trustees and ensuring constructive relations between trustees and executive senior management;
- Appointing the executive senior manager and organising their annual appraisal;
- Upholding the highest standards of integrity and probity;
- Setting the agenda, style and tone of the board discussions to promote effective decision-making and constructive debate;
- Building and maintaining an effective and complementary board, initiating change and planning succession in board appointments, subject to board approval;
- Promoting the highest standards of corporate governance and seeking compliance with the provisions of the relevant codes, regulations and established best practice in all of the organisation's activities;
- Ensuring a clear structure for the effective running of board committees;
- Establishing a close relationship of trust with the executive senior management;
- Providing support and advice, with appropriate challenge, while respecting executive responsibility;
- Ensuring that executive senior management provides coherent leadership of Renewable World and has a clear understanding of the views and needs of key stakeholders.
- Ensuring the agreed strategy is being maintained.
- Acting as an ambassador for the charity.

Person Specification:

Qualities for the role of Chair of Trustees:

- Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership;
- Commitment to the organisation with compassion and understanding of the needs of the organisation's beneficiaries;
- A collaborative style with the ability to work effectively as a member of a team;
- Organised and with good, independent judgement;
- Ambitious, driven, enthusiastic;
- Strategic vision;
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship;
- Tact and diplomacy;
- Good communication and interpersonal skills;



- Impartiality, fairness and the ability to respect confidences;
- Previous board experience either in the commercial or voluntary sectors