

## Renewable World Role Outline

**Role:** Strategy Analyst

**Location:** Home-based due to Covid-19

**Salary:** Unpaid voluntary position; however we do offer a daily stipend of £10

**Duration:** Minimum 2 days per week for a 3-month minimum commitment

**Responsible to:** Chief Executive Officer

**To apply:** Send your CV and a brief covering letter to [jobs@renewable-world.org](mailto:jobs@renewable-world.org)

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## About us

Renewable World is an international charity that tackles poverty through the provision of affordable renewable energy. By connecting remote communities with clean energy, and training them to use it productively, our projects raise people's incomes, keep their homes smoke-free, create time for education and ultimately help power people out of poverty.

## Role summary

Renewable World is on track to exceed its bold goal of helping 100,000 poor people access the benefits of Renewable Energy by 2022. We want to help even more people even faster, so in July we started a new Strategy Process looking ahead beyond that period. The Strategy process is well defined into five stages led by the CEO and Strategy Trustee. We are currently working on "STEP 2: Analyse the environment within which we operate" and "STEP 3: Review our internal capabilities". These steps should lead to possible strategic directions and clarity on the potential basis for competitive advantage and the development needed.

We are looking for someone with the requisite research, data and analysis skills to help us through the data gathering and analysis, ultimately to contribute to strategic directions/scenarios.

This Voluntary placement will provide the successful applicant with experience of applying strategy, research and data analysis skills first-hand to a growing internal charity. It is an ideal opportunity for experienced executive or recent Masters graduate wanting to gain experience in the charity sector and get to know the workings of a small international non-profit organisation.

Working from home due to Covid-19, we ask for a regular commitment of at least 2 days per week for a minimum period of 3 months (we have a target to present the Strategic analysis to the Board in February 2021 (the candidate must commit to). It would be expected that you would attend the Renewable World Strategy Committee that meets fortnightly on Fridays and is led by the CEO.

Our standard working hours are 9am – 5.30pm, though we can be flexible to suit. This position is unpaid; however, we do offer a daily stipend of £10.

## Main responsibilities

Your main areas of responsibility will include:

### Data collection

- Contribute to the data requirement defined in the Strategy Data Collection Plan (covering areas such as e.g. Competitors, Location, Income, Resources, Stakeholders and Partners).
- Use strategic tools and templates to capture the data for specific requirements.
- Work with the Renewable World teams to support the collection of data as defined in the Plan.

### Data analysis

- Analyse data obtained using leading tools and strategic approaches
- Propose potential strategic scenarios and options for the Strategy Committee

### Project Management

- Work with the CEO to ensure progress with the data collection tasks defined in the Data Capture Plan
- Attend the fortnightly Strategy Committee meetings to present progress

## Personal specification

We are looking for an enthusiastic, hardworking individual who can work independently and is willing to contribute new ideas.

### Person criteria:

- Advanced Excel and PowerPoint skills
- Researching skills
- Data analysis experience
- Critical thinking and inquisitive approach
- Experience of strategic approaches (e.g. SWOT) gained from education, professional training, or work)
- We are looking for someone who is innovative, methodical and dedicated
- Strong organisational skills and an eye for detail
- Committed to see the process through to its end
- Ability to present complex data and concepts concisely and reflecting audience needs
- We expect the successful candidate to be able to work independently and make informed decisions about their assigned work package.
- As you will be working from home, you will need access to your own computer, internet connection and the ability to make phone calls.

## Apply for this role

To apply please send your CV and a brief covering letter to [jobs@renewable-world.org](mailto:jobs@renewable-world.org). Please include your availability and why you think you're suited to the role.