

## Renewable World Job Description

<b>Job title:</b>	Global Programme Director
<b>Location:</b>	Brighton, hybrid working, with on average at least one day per week in the office and regular international travel
<b>Salary:</b>	£50,000 to £60,000 per annum
<b>Benefits:</b>	Generous leave (30 days plus bank holidays) and 6% pension contribution
<b>Start:</b>	ASAP
<b>Contract:</b>	Full-time permanent (37.5 hours per week)
<b>Reporting to:</b>	Chief Executive Officer
<b>Responsible for:</b>	Nepal Country Director, Kenya Country Director, Senior Programme Manager, and dotted line to Technical Lead.

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### Purpose

1.2 billion people are still living in poverty, inequality is rising, and the world is failing to decarbonise quickly enough to avoid climate disaster. The world's poorest people contributed little to climate change, yet they are most impacted, and least able to adapt. This is not fair. And it is not sustainable.

At Renewable World (RW), we envision a sustainable and fairer world where clean energy is accessible to all - because with clean energy, both people and planet can thrive. By 2030, we aim to enable over 500,000 people living in poverty to transform their lives by improving their access to clean energy, empowering them to develop sustainable and resilient livelihoods, and mitigating the impact of climate change.

Reporting to the Chief Executive Officer, the Global Programme Director will lead all aspects of RW's programmatic work, including directly leading concept development and technical inputs into bids, and overseeing programme implementation through line management of our Nepal and Kenya country directors and our UK-based Senior Programme Manager.

This is an incredible time to be joining RW as Global Programme Director. We are about to launch our 2023-2026 growth strategy. Building on strong foundations and recent growth, we plan to significantly grow our portfolio in Nepal, Kenya and the region, through innovative pilot projects and larger, systemic projects that will deliver catalytic change for people and the planet. As programme lead, and a member of RW's four-strong senior management team, the Global Programme Director will be pivotal to making this happen.

## Key Responsibilities

### Portfolio development and technical expertise

- Lead the strategic direction and design of RW's global portfolio of clean energy centred projects, drawing on your and our experience, international best practice on development, energy and charities, and your networks.
- Lead RW's country teams to originate and assess new project concepts aligned to RW's strategy, including new partnership models, piloting innovative technologies and business models, and delivering locally-led projects that apply market systems approaches.
- Coordinate and provide technical inputs into proposals, including developing and quality assuring budgets, theories of change and logframes, and technical support to fundraising colleagues in translating concepts into full proposals.
- Develop, roll out and oversee global methodologies, tools, policies and procedures to improve global programming, including market systems approaches and Monitoring, Evaluation, Accountability and Learning (MEAL).

### Leadership and development of the global programme team

- Lead the global programme team (17 staff in Nepal, 2 staff in Kenya, 1 staff in the UK) through inclusive and empowering line management of country directors and UK programme staff.
- Help build the capacity of programme staff through ensuring they benefit from learning and development opportunities, and through your coaching and guidance.
- Develop and implement a strategic staffing plan for attracting and retaining country programme staff, so that RW has the people it needs to deliver its 3-year strategy and its 2030 goal of reaching 500,000 people.

### Oversight and accountability for programme delivery

- Oversee programme delivery to ensure RW is on-track against budget and project plans, working through line management of the Senior Programme Manager and country directors.
- Oversee programme and country office compliance, in coordination with the Director of Finance and Operations, so that the contractual and legal obligations are met, contractual and legal risk is minimised, policies and procedures in place are adhered to, risks are managed, and good practice is institutionalised.
- Lead development and rollout of a Project Management Manual that brings together and streamlines programme policies, procedures and guidance to guide and support RW staff and partners throughout the project management cycle.
- Ensure country office and UK programme staff are deployed and charged to project delivery to maximise cost recoveries.

## **Partnership development and management**

- Review and oversee delivery of the global level partnership strategy, including RW's strategic approach to partners, implementation of partnerships plans, and ongoing review and improvement.
- Working with country teams, and in coordination with fundraising colleagues, lead on key partner identification and engagement, including global and national partnerships with NGOs, the private sector, government bodies and academic institutions.

## **Communications and representation**

- Oversee project reporting (led by the Senior Programme Manager) so that it is of a high standard, meeting both internal and external reporting requirements.
- Represent RW and help establish us as go-to experts for clean energy and systemic, locally-led development, including through social media, participation in meetings, and public speaking engagements.
- Oversee and quality assure technical communications products developed within the programme team, such as toolkits, evaluations and lessons learned documents.

## **Global leadership as a member of RW's SMT**

- Contribute to the effective running of Renewable World as a positive, collegiate and can-do member of the leadership team.
- Develop robust and SMART annual business plans and KPIs, monitor and update these regularly, and take early and appropriate action to deliver to plans (monthly, quarterly, 6-monthly or annually as required).
- Provide effective line management, including through setting individual workplans, quarterly reviews and at least monthly catch ups.
- Represent the Programmes Team to the Board, including ensuring the effective running of the Programme Committee.
- Model our ENERGY values in your conduct internally and externally.
- Contribute to organisation-wide development and improvement projects as required.

## **About you**

As an expert in programme design and implementation, and a great team player, leader and manager, we expect you to have highly relevant skills and experience that will enable you to help us achieve incredible impact.

## Essential

- Minimum seven years' relevant experience within the development sector, and at least two years in senior leadership positions (either Head of Team or Director level).
- A bachelor's degree in a relevant field, and/or relevant professional and qualifications.
- Several years' experience in designing both complex and innovative development projects, including logframes, budgets, and theories of change, that have successfully secured funding of >£1,000,000 from institutional donors and/or large Trusts and Foundations.
- Outstanding leadership and management skills, with experience in leading teams and staff to innovate and increase their impact.
- Outstanding partnership development and networking skills and track-record, including organisations based in the Global South.
- Strong organisational skills, with experience of managing a high-intensity and varied workload, and in delivering through others.
- Ability to travel flexibly in response to organisational needs, and spend 10-20% of your time overseas (mostly Nepal and Kenya).
- Fluency in English, with excellent and persuasive verbal and written communication skills.

## Desirable

- Experience in market systems project design and implementation.
- Experience working in the clean energy sector.
- Experience of running programmes in East Africa or Nepal.
- Expertise in Monitoring, Evaluation, Accountability and Learning.

## How to Apply

To apply for this role, please submit your CV and a supporting statement of no more than two sides which describes your suitability for the role to [jobs@renewable-world.org](mailto:jobs@renewable-world.org)

The deadline for applications is 23:59 Sunday 11<sup>th</sup> June 2023.

We are an equal opportunity employer and committed to equality, diversity, and inclusion in the workplace. We do not discriminate on the basis of age, race, gender, sexual orientation, religion, national origin, disability, or any other non-merit factor and we are keen to encourage applications from all qualified candidates.

Applicants must have the right to live and work in the UK.

Unfortunately, we are only able to contact shortlisted candidates.